



CITY OF HOUSTON

Job Posting

Applications accepted from:	ALL PERSONS INTERSTED
Job Classification	EMS EDUCATOR
Posting Number	PN# 101092
Department	Fire Department
Division	EMS
Section	EMS Headquarters
Reporting Location	500 Jefferson
Workdays & Hours	M - F, 8 a.m. - 5 p.m.*

**Subject to change*

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Assist in the development of in-service education programs for First Responder, EMTs and Paramedics. Conduct training classes for these programs. Assists the EMS Quality Improvement Program with identifying the educational needs and the appropriate training for individual First Responders, EMTs and Paramedics. Participates in the evaluation process of paramedic interns, in system and medical quality improvement activities and in gathering data from medical research.

WORKING CONDITIONS

The Position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required. There are routine exposures to significant levels of heat, cold moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires a Bachelor's of Science degree in Nursing.

Two years of experience as a Registered Nurse (diploma or Associate's degree) in emergency or hospital care or four years of experience as a Paramedic (EMT-P) may be substituted for the above degree requirement. These years of experience are in addition to the years of experience required below.

MINIMUM EXPERIENCE REQUIREMENTS

Two years of experience as a Registered Nurse in emergency or hospital care or a Paramedic (EMT-P) are required.

MINIMUM LICENSE REQUIREMENTS

Must be licensed as a Registered Nurse in Texas. Within the first year of employment must obtain the following certifications: Paramedic (EMT-P), Emergency Medical Technician (EMT), Advanced Cardiac Life Support Instructor (ACLS-I) and certification in Medical Director's guidelines and protocols.

PREFERENCES

Preference will be given based on level and tenure of experience. EMS certification as an EMT or EMT-P preferred. Verification of Basic Trauma Life Support (BTLS) preferred. Two (2) years of experience in a Level I emergency center facility are preferred; or one (1) year of experience in Level I emergency center facility and one (1) year in an intensive care unit preferred. Preference will be given to applicants with experience in Windows and Microsoft Office.

SELECTION/SKILLS TESTS REQUIRED

None

SAFETY IMPACT POSITION ☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 20
\$1,151.00 - \$1,574.00 Biweekly \$29,926.00 - \$40,924.00 Annually

OPENING DATE

October 20, 2004

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. TDD Phone number (713) 837-9496. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer